



VILLAGE OF WAVERLY
IN-HOUSE/PUBLIC POSTING
WAVERLY WATER & SEWER
FULL TIME MINIMUM, MAINTENANCE LEVEL II

TWO FULL TIME POSITIONS FOR MAINTENANCE LEVEL II FOR WAVERLY WATER
DISTRIBUTION & SEWER COLLECTION DEPARTMENT

OPEN FROM JANUARY 28, 2021 UNTIL POSITIONS ARE FILLED

UNDER THE DIRECTION OF THE DISTRIBUTION SUPERINTENDENT, THE RESPONSIBLE
MAINTENANCE LEVEL II POSITION WILL ASSIST WITH MAINTENANCE, DISTRIBUTION AND
COLLECTION REPAIRS.

DUTIES

(THE DUTIES LISTED BELOW ARE INTENDED TO ILLUSTRATE WORK
FUNCTIONS PERFORMED BY THIS CLASSIFICATION.)

DELIVER NOTICE'S AND COLLECTING OF PAYMENTS.

IN ACCORDANCE WITH WORK ORDERS, REPAIR AND CHANGE METERS,
TURN WATER OFF AND ON.

CHECK FOR LEAKS, REPAIR SEWER AND WATER LINES AS NECESSARY.

OPERATES LAWM MOWER TO MOW GRASS.

ASSISTS IN THE MAINTENANCE OF OFFICE BUILDING AND GROUNDS,
WATER AND SEWER FACILITIES.

OPERATES BACKHOE, DUMP TRUCK, HAUL GRAVEL, AND FLUSH TRUCK.

PERFORMS ANY AND ALL OTHER RELATED DUTIES AS REQUIRED AND/OR
ADDITIONAL DUTIES AS ASSIGNED BY SUPERVISOR.

MINIMUM QUALIFICATIONS

VALID DRIVERS LICENSE, HIGH SCHOOL DIPLOMA, THE ABILITY TO LIFT A MINIMUM OF 40
POUNDS, ABILITY TO ENTER AND WORK IN CONFINED SPACES AND AVAILABLE TO WORK
WEEKENDS AND OUTSIDE REGULAR WORK HOURS AS NECESSARY.

STARTING PAY
\$ 14.36

MIDDLE
\$ 14.66

TOP PAY
\$ 14.96

APPLICATIONS CAN BE OBTAINED AND RETURNED AT THE WATER & SEWER OFFICE