

Meeting Minutes
Waverly Municipal Planning Commission
Regular Meeting
December 13, 2005
Municipal Building

The meeting was called to order by Chairman Perry at 2 p.m. Chairman Perry recognized all Planning Commissioners to be present. Chairman Perry also recognized Mr. Nathan Davis, the City's Community Development Director, Mayor Kelly and Sharon Manson from the Pike County Office of Travel & Tourism. Chairman Perry led the commission and guest in the Pledge of allegiance. Chairman Perry asked if everyone had received the minutes from the past meeting November 8th. Commissioner Perry then asked if there were any recommended changes or revisions to the minutes. Finding none **Commissioner Early made a motion to approve the minutes; the motion was seconded by Commissioner Allen, Roll Call: All Aye.**

Mayor Kelly brought to the Commissions attention that there is a section in the charter that allows for the Clerk of Council to take minutes at other meetings. Mr. Davis stated he would speak with the Council Clerk concerning this matter. Chairman Perry questioned the October and November meeting minutes to be posted on the web site. Mr. Davis stated he recently read a pamphlet concerning the Sunshine Law. Mr. Davis mentioned when reading through the section that talks about meeting minutes, it mentioned that minutes are to be posted or made available to the public and that a legislative body needing to approve those before they are posted is not a legitimate reason to prevent them from being posted. Mr. Davis stated waiting approval is the reason he has been holding off on releasing them to be put on the website. The Commission decided the best way to handle this is to make the minutes available as soon as they are prepared and make changes during the next meeting if necessary. Chairman Perry then turned the meeting over to Mr. Davis.

Mr. Davis stated a letter has been received from the Waverly School Board requesting the Waverly Planning Commission attend a meeting on December 28th at 5:30 p.m., to discuss the school property. The Commission discussed if they would be able to attend and if designees should attend or the entire Commission. Upon agreement **Commissioner Early made a motion to, as a board, attend the December 28th meeting with the Waverly School Board; seconded by Commissioner Allen. Roll Call: All Aye.**

Commissioner Perry made a motion to declare a special meeting of the Planning Commission on the 28th of December and a change of location; seconded by Commissioner Allen, Roll Call: All Aye.

Sharon Manson was present representing the Pike County Office of Travel & Tourism. Ms. Manson stated she recently met with the Rotary and they are interested in working with the City to see about posting the service club signs at the North and South ends of town.

Generally it was decided that it needs to be determined where best the signs could be utilized and the type of signs.

Commissioner Allen made a motion to go into executive session; seconded by Commissioner Perry, Roll Call: All Aye.

Commissioner Allen made a motion to re-enter the regular meeting; seconded by Commissioner Early, Roll Call: All Aye.

Mr. Davis stated there has been a problem with the set meeting date of the second Tuesday of each month; it conflicts with Mayor's Court. Mr. Davis asked the commission to consider a different meeting date.

Commissioner Perry made a motion to amend the Waverly Planning Commission bylaws to change meeting date from the 2nd Tuesday to the 2nd Wednesday of each month; seconded by Commissioner Early, Roll Call: All Aye.

Commissioner Allen made a motion to adjourn; seconded by Commissioner Early, Roll Call: All Aye.

Note these minutes were dictated from an audio tape recording of the original meeting.